

Some examples of your responsibilities A handy guide



Let us in to carry out repairs, checks and inspections



Decorate to a reasonable standard



Let us know as soon as you notice a problem



Repair fixtures you have put in or any fixture you have damaged



Prevent and control condensation



Prevent **pipes** from freezing or bursting



Get written permission before making home improvements



Replace lost keys



Replace broken or cracked glass



Renew garage door pulls



Use draught excluders if necessary



Fit or repair doorbells



Repair or replace door handles



Fit **curtain** rails, blinds and shower curtains



Replace **light bulbs** and fluorescent tubes



Reset trip switches



Keep rain water gully grids clear



Clean extractor fan vents



Test and clean smoke detectors



Clear blocked sinks, baths and toilets



Repair or replace toilet seats



Replace **plugs** and their chains



Reattach light pull cords



Replace cracked or broken wall tiles



Fit waste pipes to washing machines and vents to tumble driers



Replace clothes lines, posts and rotary driers



Repair minor problems with **fences**



Maintain garden paths



Look after **TV aerials**, unless shared



If in doubt, call, email or visit our website